

University of Missouri System
Columbia Kansas City Rolla St. Louis

Petition for Missouri Resident Status

Please sign and date this petition, the Petition for Missouri Residency Check List and submit it with your supporting documents.

Date of Petition: _____ Term/Year petition is filed: _____

Student ID: _____ Student Name (First, Middle, Last): _____

Local Address (Street, City, State, Zip): _____

Parents Address (Street, City, State, Zip): _____

University Email Address: _____ Telephone Number: _____

Age: _____ Date of Birth: _____ U.S. Citizen: Yes No

Non-U.S citizen but have U.S. Permanent Resident Card, provide copy of your card in place of Voter's Registration Card.

Visa Type: _____ Provide a copy of your approval notice from the U.S. Citizenship and Immigration Services (USCIS) Office.

Why did you move to Missouri: Attend College Work/Retire Parents/Guardian moved to Missouri
 Other-Explain? _____

Previous Home address for the last 3 years

1. _____

2. _____

3. _____

<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Professional	Are you a veteran of U.S. military service? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you active duty military? <input type="checkbox"/> Yes <input type="checkbox"/> No If you are military and you were required to move here please attach a copy of your current orders. Please mark the orders showing the required dates and destination of the move.
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Presence in Missouri – List the EXACT DATES and locations that you were out of Missouri during the summer of your qualifying 12 months. You may not submit this petition without listing these dates. Failure to do so may result in the denial of your petition.

Did you live in Missouri for the past 12 consecutive months? Yes No

Did you attach a copy of your lease(s) or property deed? Yes No

Did you attach your bank statements? Yes No

Did you attach a copy of your Permanent Missouri Driver's license? Yes No

Did you attach a copy of your Missouri Voter id? Yes No

Were you enrolled in summer courses? Yes No Where? _____ Online or On-Campus

Are you listed as the only owner of your car? If yes, attach a copy of your Missouri registration. Yes No

Did you pay property taxes in Missouri? Yes No

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Federal Income Tax Information (Please black out all SSN data prior to submitting)

If you were under 21 during the qualifying 12 month period, did your parents claim you as a dependent on their Federal Tax return? Yes No Submit copies of both parent’s tax returns if your parents are divorced.

Did you attach a copy of page 1 & 2 of their Federal 1040? Yes No

If you were claimed, did you attach a copy of page 1 & 2 of your parents Federal 1040X showing you were removed as a dependent? Yes No

If you are over 21, did you file Missouri income taxes? Yes No If yes, attach a copy.

Taxable Earned Missouri Income

Did you earn \$2,000.00 of taxable, earned income in Missouri during the previous 12 months? Yes No

Did you attach your paycheck stubs that document your earnings? Yes No

Please indicate name, city, state and dates of employment.

Company	City	State	Dates
Company	City	State	Dates
Company	City	State	Dates

I certify that all information given on the Petition for Missouri Resident Status is correct and complete. I understand that any omission, falsification or misinformation on the petition or supporting documents may result in denial of my petition for Missouri residency status as well as my file being submitted to the Student Conduct Committee for possible disciplinary action. I also understand that it may impact my ability to apply for Missouri residency for a future term.

Signature of Student

Date

Submit your completed petition and supporting documents to:
Office of the Registrar – 103 Parker Hall; registrar@mst.edu; Phone: 573-341-4287; FAX: 573-341-4362
Hours: Monday – Friday: 8:00 am – 4:30 pm; <http://registrar.mst.edu/moresidency/moresidency/>

Office Use Only	Approve	Deny	Effective Term	Signature	Date
Paid _____					

PETITION FOR MISSOURI RESIDENT STATUS CHECK LIST

Please complete and submit this check list when you submit your residency petition and supporting documents. You must submit all documents by the deadline, this includes the residency petition and all supporting documents. You must submit copies of all of the documents listed below for your Residency Petition to be complete.

Incomplete petitions cannot be evaluated, which will cause a delay in determining your residency status. After the initial review, additional documents may be required.

Note: You must be enrolled for the term your petition is being submitted.

Note: Starting fall 2021 a fee of \$250.00 will be required when submitting your petition form.

Please check your Missouri S&T email for residency petition status updates.

Student Name: _____ Student ID: _____

- Completed Residency Petition form, Signed & dated in ink with the date you submit your residency petition.
- Documentation of where you lived for the 12 month qualifying period
 - Do not exceed 14 days out of Missouri during this time period.
 - Examples include a lease(s) or sublease(s) with your name on it. If you lived with a family member or a friend, submit a notarized letter and either their lease or warranty deed for that time period.
- Official payroll records/paystubs and work schedules for each pay period showing at least \$2000.00 of Missouri taxable income.
 - Income must be earned in Missouri during the qualifying period.
 - Students may NOT work for or with a relative, for a family member or family business, or online.
 - All payroll records/paystubs. Direct Deposit entries on the bank statement may not be used in place of payroll records.
 - Additional payroll records/paystubs to support minimum \$2000 total gross Missouri earnings.
 - Total gross (before taxes) amount shown on payroll records/paystubs you are submitting: \$ _____
- Official bank records showing regular transactions in Missouri

OFFICIAL Bank Statements will include the name of the bank, the student's name, the transaction dates (not the post dates), the location of the transactions and the last four digits of the account number. The student must be the **ONLY** person using this account. Regular transactions is defined as 2-3 transactions per week on different days of the week.
- Copy of your permanent Missouri driver's license. The temporary copy will not be accepted.
- Copy of your Missouri voter's registration verification.
- Copy of page 1 and 2 of the Federal 1040 income tax form showing your Dependency Status.
 - If you were under 21 during any part of the qualifying 12 months, a copy of page 1 and 2 of your parent's most recent Federal 1040 income tax form showing you were **NOT** claimed as a dependent. If your parents are divorced, please submit a copy of page 1 and 2 of the tax return for each parent.
 - If you were 21 or older for the entire qualifying 12 months, a copy of page 1 and 2 of your Federal tax form and all pages of your Missouri 1040 income tax form.
- Copy of your Missouri vehicle registration if you are listed as the only owner of your car.
- If military, copy of your orders.
- If receiving financial aid or student loans, speak with the Student Financial Assistance Office.
- \$250 non-refundable processing fee.

Total Paid: _____ Paid via: Check # _____ Credit Card (____ Mastercard ____ Visa ____ Discover)	
Please make checks payable to Missouri S&T	Credit Card Number: _____
	Expiration Date: _____ CVV: _____