

Missouri University of Science and Technology

Petition for Missouri Resident Status

Please sign and date this petition, the Petition for Missouri Residency Check List and submit it with your supporting documents.
 All documents must be filled out and signed in ink.

Date of Petition:		Student ID Number:
Student's Name (First, Middle, Last):		
Local Address (Street, City, State, Zip):		
Parents Address (Street, City, State, Zip):		
University E-mail Address:		
Telephone Number:	Age:	Date of Birth:
Term and Year for which this petition is filed:		U.S. Citizen: <input type="checkbox"/> Yes <input type="checkbox"/> No
If you are a non-U.S. citizen but have a U.S. Permanent Resident Card, please provide a copy of your card in place of your Voter's Registration card.		
Visa Type _____ Please provide a copy of your approval notice from the U.S. Citizenship and Immigration Services (USCIS) office.		

<p>Presence in Missouri <u>List the EXACT DATES and location that you were out of Missouri during the summer of your qualifying 12 months. You may not submit this petition without listing these dates. Failure to do so may result in the denial of your petition.</u></p> <hr/> <p>Did you live in Missouri for the past 12 consecutive months? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Did you attach a copy of your lease(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Did you attach your bank statements for May, June, July and August? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Did you attach a copy of your Permanent Missouri Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Did you attach a copy of your Missouri Voter's ID? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Are you a veteran of military service?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Are you active duty military?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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Federal Income Tax Information (please black out all SSN before submitting)	
If you were under 21 during the qualifying 12 month period, did your parents claim you as a dependent on their Federal Tax Return? Submit copies of both parent's tax returns if your parents are divorced. <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input checked="" type="checkbox"/> Did you attach a copy of page 1 & 2 of their Federal 1040?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input checked="" type="checkbox"/> If you were claimed, please attach a copy of page 1 and 2 of your parents Federal 1040X showing you were removed as a dependent.	
If you are over 21, did you file Missouri income taxes? Please attach a copy. <input type="checkbox"/> Yes <input type="checkbox"/> No	

Taxable Earned Missouri Income	
<input checked="" type="checkbox"/> Did you earn \$2500.00 of taxable, earned income in Missouri during the previous 12 months?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input checked="" type="checkbox"/> Did you attach your paycheck stubs that document your earnings?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Were you enrolled in summer courses? Yes No Where? _____ Online ___ or On Campus _____

Are you listed as the only owner of your car? If yes, attach a copy of your Missouri registration. Yes No

I certify that all information given on the Petition for Missouri Resident Status is correct and complete. I understand that any omission, falsification or misinformation on the petition or supporting documents may result in denial of my petition for Missouri residency status as well as my file being submitted to the Student Conduct Committee for possible disciplinary action. I also understand that it may impact my ability to apply for Missouri residency for a future semester.

Signature of Student _____
Date

Office Use Only	Approve	Deny	Effective Term	Signature	Date

PETITION FOR MISSOURI RESIDENT STATUS

CHECK LIST

Please complete and submit this check list when you submit your residency petition and supporting documents. You must submit all documents by the deadline, this includes the residency petition and all supporting documents. You must submit copies of all of the documents listed below for your Residency Petition to be complete.

Incomplete petitions cannot be evaluated, which will cause a delay in determining your residency status. After the initial review, additional documents may be required.

Please check your Missouri S&T email for residency petition status updates.

Student's Name: _____ Student ID: _____

- Completed Residency Petition form, Signed & dated in ink with the date you submit your residency petition.
- Documentation of where you lived for the 12 month qualifying period
 - Do not exceed 14 days out of Missouri during this time period.
 - Examples include a lease(s) or sublease(s) with your name on it. If you lived with a family member or a friend, submit a notarized letter and either their lease or warranty deed for that time period.
- Official payroll records/paystubs and work schedules for each pay period showing at least \$2500.00 of Missouri taxable income.
 - Income must be earned in Missouri during the qualifying period.
 - Students may NOT work for or with a relative, for a family member or family business, or online.
 - All payroll records/paystubs. Direct Deposit entries on the bank statement may not be used in place of payroll records.
 - Additional payroll records/paystubs to support minimum \$2500 total gross Missouri earnings.
 - Total gross (before taxes) amount shown on payroll records/paystubs you are submitting: \$ _____
- Official bank records showing regular transactions in Missouri
 - OFFICIAL Bank Statements will include the name of the bank, the student's name, the transaction dates (not the post dates), the location of the transactions and the last four digits of the account number. The student must be the ONLY person using this account. Regular transactions is defined as 2-3 transactions per week on different days of the week.
- Copy of your permanent Missouri driver's license. The temporary copy will not be accepted.
- Copy of your Missouri voter's registration verification.
- Copy of page 1 and 2 of the Federal 1040 income tax form showing your Dependency Status.
 - If you were under 21 during any part of the qualifying 12 months, a copy of page 1 and 2 of your parent's most recent Federal 1040 income tax form showing you were NOT claimed as a dependent. If your parents are divorced, please submit a copy of page 1 and 2 of the tax return for each parent.
 - If you were 21 or older for the entire qualifying 12 months, a copy of page 1 and 2 of your Federal and Missouri 1040 income tax form.
- Copy of your Missouri vehicle registration if you are listed as the only owner of your car.
- If military, copy of your orders.

Submit your completed petition and supporting documents to:

Office of the Registrar – 103 Parker Hall

registrar@mst.edu Phone: 573-341-4287 FAX: 573-341-4362

Hours: Monday – Friday: 8:00 am – 4:30 pm

<http://registrar.mst.edu/moresidency/moresidency/>