



Authorization for Pass/Fail or Hearer (Audit) Grading

Missouri University of Science and Technology
Office of the Registrar

103 Parker Hall
300 West 13th Street
Rolla, MO 65409-0930
Phone: (573) 341-4181
fax: (573) 341-4362
registrar@mst.edu
http://registrar.mst.edu/

Selection of pass/fail grading or hearer status by students can be accomplished by using this form. This must occur after registering for the course(s) by Joe'SS. This completed form must be submitted to the Registrar's Office, 103 Parker Hall, no later than the last day when the grading option can be changed for the term. Pass/fail grading option cannot be elected after the end of the second week of class. Students cannot change to Hearer status after the end of the sixth week of class. After classes begin, a yellow section change/credit hour-grading option form should be completed rather than using this form.

Student Name _____ **Student ID** _____

Term _____

Pass/Fail Course: Students cannot take more than one course pass/fail in a term. Courses specified by discipline cannot be taken pass/fail; e.g., 3 hours of mathematics cannot be taken pass/fail; 3 hours of social science could be taken pass/fail if permitted by the policy of the advising department. It is the responsibility of the students, with the assistance of their adviser, to determine if they are eligible to register in a course with the pass/fail option. Graduate students cannot use student option pass/fail grading. See the Student Academic Regulations for more detail.

Pass/Fail Class # _____ **Subject** _____

Catalog # _____ **Section #** _____

Pass/Fail Approval _____ **Date** _____
Major Advisor Signature

Hearer Status: Students will pay full fees for the course(s) in which they are registered as a Hearer. The students in such courses are not entitled to credit for the course and none of the work will be graded. The course hours will be included in certifications.

If a student wishes to attend any class as a hearer, he/she must obtain the permission of the instructor in charge of the course, permission from his/her advisor and must register as a hearer through the Office of the Registrar. Student Academic Regulations, Section II.E.

Hearer Class # _____ **Subject** _____

Catalog # _____ **Section #** _____

Hearer Status Approval _____ **Date** _____
Major Advisor Signature

Hearer Status Approval _____ **Date** _____
Instructor Signature