Enrolled Graduate - Taking Undergraduate Credit Form
Missouri University of Science and Technology
Office of the Registrar

- Courses numbered below 3000 will not be allowed for graduate credit, and will automatically be identified as undergraduate credit.

- Students taking the courses numbered from 3000 to 4999 must complete an Enrolled Graduate – Taking Undergraduate Credit Form to have the courses identified as undergraduate credit. Otherwise the courses will be graduate credit and included in the graduate GPA.

- All graduate credit applies toward the ten credit hour limit of C or F graded hours.

- Courses identified as undergraduate credit cannot be restored to graduate credit.

- This form must be received by the Registrar’s Office within the first two weeks of class.

Name ___________________________ Student ID _____________

Term __________________________

Total Hours Scheduled Including the Following Courses: ____________

Undergraduate Credit:

Course #1 __________________________ Class # ____________________ Credit Hours ___
Course #2 __________________________ Class # ____________________ Credit Hours ___
Course #3 __________________________ Class # ____________________ Credit Hours ___

Approval __________________________ Date ________________
Major Advisor Signature

Graduate student enrollment is limited to 16 credit hours per semester (9 hours in a summer term). Petitions for excess hours are considered by his/her department chair.

Approval __________________________ Date ________________
Department Chair Signature