



# Enrolled Graduate - Taking Undergraduate Credit Form

Missouri University of Science and Technology  
Office of the Registrar

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http://registrar.mst.edu/

- Courses numbered below 3000 will not be allowed for graduate credit, and will automatically be identified as undergraduate credit.
- Students taking the courses numbered from 3000 to 4999 must complete an Enrolled Graduate – Taking Undergraduate Credit Form to have the courses identified as undergraduate credit. Otherwise the courses will be graduate credit and included in the graduate GPA.
- All graduate credit applies toward the ten credit hour limit of C or F graded hours.
- Courses identified as undergraduate credit cannot be restored to graduate credit.
- This form must be received by the Registrar’s Office within the first two weeks of class.

Name \_\_\_\_\_

Student ID \_\_\_\_\_

Term \_\_\_\_\_

Total Hours Scheduled Including the Following Courses: \_\_\_\_\_

### Undergraduate Credit:

|                 |               |                    |
|-----------------|---------------|--------------------|
| Course #1 _____ | Class # _____ | Credit Hours _____ |
| Course #2 _____ | Class # _____ | Credit Hours _____ |
| Course #3 _____ | Class # _____ | Credit Hours _____ |

Approval \_\_\_\_\_  
Major Advisor Signature

Date \_\_\_\_\_

Graduate student enrollment is limited to 16 credit hours per semester (9 hours in a summer term). Petitions for excess hours are considered by his/her department chair.

Approval \_\_\_\_\_  
Department Chair Signature

Date \_\_\_\_\_