Enrolled Graduate Student - Taking Undergraduate Credit Form

Missouri University of Science and Technology
Office of the Registrar

This form enables a graduate student to complete courses numbered from 3000-4999 and identify those courses as undergraduate credit. Enroll through Joe’S SS then submit this form to the Registrar’s Office, 103 Parker Hall, to change the courses to undergraduate credit. This form must be received by the Registrar’s Office within the first two weeks of class.

- Course(s) numbered below 3000 will not be allowed for graduate credit, and will automatically be identified as undergraduate credit.
- Course(s) identified as undergraduate credit cannot be restored to graduate credit.
- The course(s) listed below will be counted on your undergraduate career.
- The course(s) listed below will be figured in your undergraduate GPA.
- All information is final at the close of the listed semester.
- Course(s) cannot be counted toward your graduate degree

Name ___________________________ Student ID ______________

Term ______________________

Undergraduate Credit:

<table>
<thead>
<tr>
<th>Course #1</th>
<th>Class #</th>
<th>Credit Hours</th>
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<tbody>
<tr>
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<tr>
<td>Course #2</td>
<td>Class #</td>
<td>Credit Hours</td>
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<tr>
<td>Course #3</td>
<td>Class #</td>
<td>Credit Hours</td>
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</tbody>
</table>

Student Signature ___________________________ Date ______________________

Approval ______________________________________ Date ______________________

Major Advisor Signature

Graduate student enrollment is limited to 16 credit hours per semester (9 hours in a summer term). Petitions for excess hours are considered by his/her department chair.

Approval ______________________________________ Date ______________________

Department Chair Signature