



## Petition for Academic Forgiveness

Missouri University of Science and Technology  
Office of the Registrar

103 Parker Hall  
300 West 13th Street  
Rolla, MO 65409-0930  
Phone: (573) 341-4181  
fax: (573) 341-4362  
registrar@mst.edu  
<http://registrar.mst.edu/>

Student ID: \_\_\_\_\_ Name: \_\_\_\_\_

Major: \_\_\_\_\_

List the semester(s) to which you wish to apply the Academic Forgiveness Policy and have all courses removed from future degree and GPA considerations:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

I have read and understand the Academic Forgiveness Policy regulations listed on the reverse side of this form.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Academic Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return to:** Office of the Registrar  
103 Parker Hall  
300 West 13<sup>th</sup> Street  
Rolla, MO 65409-0930  
  
or fax to 573-341-4362

*For Office Use Only.*

\_\_\_\_\_ Approved \_\_\_\_\_ Denied

Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments:

# Academic Forgiveness Policy

The Missouri University of Science and Technology has an academic forgiveness policy to enable those students who did not perform adequately in their undergraduate enrollment at Missouri S&T to be given a second chance to pursue their undergraduate academic goals. Students returning to Missouri S&T to pursue an undergraduate degree after an extended absence may request permission to remove one or more complete academic terms from future degree and GPA considerations. Academic forgiveness is a policy of Missouri University of Science and Technology and as such may not be recognized by outside institutions or agencies.

## Eligibility

To be eligible for academic forgiveness consideration, students must meet these requirements:

- Students must have not been enrolled as degree-seeking at Missouri University of Science and Technology or any other University of Missouri System campus for **four** or more consecutive years.
- Students must not have graduated from Missouri University of Science and Technology.
- Students must be admitted as degree-seeking and have earned a minimum of 12.0 credits hours with at least a 2.5 GPA of record for those hours at Missouri University of Science and Technology within the past 12 months.

## Conditions

Academic forgiveness is based on the following conditions:

- All courses and credits taken during the chosen terms will be removed from consideration for GPA and degree requirements. Students may not combine individual courses from multiple terms to compose the semester(s) dropped.
- All courses and grades for the chosen terms will remain on the student's academic record with a notation showing that those hours and grades will not count toward cumulative hours, nor GPA, nor can they be used to fulfill any degree requirements.
- Forgiveness may be applied only to academic terms completed prior to the student's extended absence.
- Students may only be granted academic forgiveness once.
- Students who choose academic forgiveness must meet the degree requirements of the Missouri University of Science and Technology undergraduate catalog at the time of their readmission.
- Degree requirements met during the dropped terms must be repeated.
- To be eligible for a degree, students must complete a minimum of 24 credits at Missouri University of Science and Technology after the granting of academic forgiveness.
- Academic forgiveness only applies to Missouri University of Science and Technology undergraduate courses and is not applicable to transfer work or graduate work.
- Only students who are readmitted to a degree program at the undergraduate level at Missouri University of Science and Technology are eligible to apply for forgiveness.
- Academic Forgiveness must be approved by the primary academic department on a case-by-case basis.

## Procedures

- Students should discuss their desire to pursue academic forgiveness with an academic advisor in the primary department to which they have been admitted.
- Students should submit an Application for Academic Forgiveness form to the Registrar's Office.
- For each term approved for academic forgiveness, a note will appear on the transcript.