



Additional Registration Information

Missouri University of Science and Technology
Office of the Registrar

103 Parker Hall
300 West 13th Street
Rolla, MO 65409-0930
Phone: (573) 341-4181
fax: (573) 341-4362
registrar@mst.edu
<http://registrar.mst.edu/>

Admission and Readmission

Students seeking registration must apply for admission and provide required transcripts from other universities by:

Fall Semester July 1
Spring Semester December 1
Summer session May 1

New students should contact the Missouri University of Science and Technology, Office of Admissions, 102 Parker Hall, Rolla, MO 65409-0249. All new applicants are required to pay an admissions application fee: \$35-Undergraduate/\$50-Graduate. This fee is payable in U.S. Currency only.

Graduating seniors planning to re-enroll the semester following graduation must re-apply and be reclassified.

Former undergraduate students returning after an absence of one or more semesters must make application to refresh eligibility or seek readmission, depending upon their academic status at the time they were last enrolled. Former undergraduate students returning should contact the Registrar's Office, 103 Parker Hall, by the deadlines noted above for new students. Returning Graduate students should make application to the Admissions Office, 102 Parker Hall.

Admission to Graduate School

A student may qualify for admission to graduate-level courses by fulfilling the requirements outlined in the current graduate catalog. Request the college(s) from which you received your degree(s), bachelor's or master's, to forward an official copy of your record to the University Admissions Office. (NOTE: If you have attended another school(s) since you received your degree, a transcript of that work is also required.)

Missouri S&T undergraduate students may take course(s) for graduate credit during their last semester provided that they apply and meet qualifications for dual enrollment. Dually enrolled undergraduates must also make application to graduate school if they wish to continue to pursue a graduate degree at Missouri S&T after completion of the bachelor's degree.

Application for Graduation

Students planning on graduating this semester must do the following:

- Fill out an Application for Graduation form at the Registrar's Office.
- Submit to Registrar's Office for processing.
- Students must submit the form by the end of the fourth week of class.

Communication Problems with Instructors

In the event that you encounter communication problems with a faculty instructor, you should inform the Vice Provost for Academic Studies (jdc@mst.edu). Your identity will not be disclosed. You can communicate your concerns using: http://provost.mst.edu/english_proficiency/index.html.

Disability Support Services

The University places specific emphasis on accommodating the needs of students with disabilities, providing related services and ensuring the academic integrity of Missouri S&T. Disability Support Services coordinates services and accommodations for students with disabilities. These services are designed to provide students with educational opportunities.

Students with disabilities are encouraged to contact Disability Support Services when requesting accommodations. Additionally, students should request needed classroom accommodations to Disability Support Services when registering for semester classes.

For more information contact:

Disability Support Services
204C Norwood Hall

Phone: 573/341-4211 TTY: 573/341-6645

E-mail: conniea@mst.edu Web: <http://dss.mst.edu/>

Veteran's Information

Students who are eligible for Veteran's Administration Education Benefits must contact the Missouri S&T VA representative in the Registrar's Office to ensure proper certification. It is your responsibility to notify the representative if you drop or add a course after the beginning of the semester.